

## ROLE DESCRIPTION

# Worship Band Volunteer



### Category: 2b

**Role:** As a member of the Church Worship Band, you will play a crucial role in leading the congregation in worship through music. You are responsible for working with the Worship leader and the other band members, as together you lead the congregation in worship, through song, during church services and events.

**Accountable To:** Reuben Png (Student Pastor) - reuben@parramattabaptist.com and Worship Leader on the Sunday you are Rostered on

### Specific Responsibilities

- Be able to confidently sing and/or play an instrument
- In the week prior to the Sunday service, practice the songs so that you are proficient in the songs and will be able to contribute well to the team
- Work with other band members to create a cohesive and balanced sound.
- Follow the musical and spiritual direction of the worship leader
- Arrive early to the service in order to practice with the band
- Be open to feedback and willing to make adjustments to improve the overall quality of the worship experience.
- Maintain a positive attitude and be willing to serve others.
- Organise to swap with another person on the roster if you are unable to do your rostered week, and advise of change to the relevant Pastor so the roster can be updated

### General Responsibilities

- Report any Safe Church concerns (including complaints of alleged reportable conduct) to Kathy Bates or a member of the Safe Church Team, as outlined in PBC's *Procedure for Responding to Child Protection Concerns* and PBC's *Procedure for Handling Complaints Against Staff and Volunteers*. Concerns should be documented on a *Safe Church Concerns Form*
- Interactions with any children and young people connected with a PBC activity should be consistent with the *PBC Guidelines for Activities with Children and Young People*
- Be aware of and act in accordance with the risk assessment carried out for this ministry area, and report any hazards or breakages via the QR code shown throughout the Church, or by reporting to the Operations Manager and/or the relevant ministry leader
- In the event of any accidents or injuries, a first aid box is located in the Kitchen, and an Incident Report form located on the noticeboard should be completed

### Time Required

- 1 hour in preparation
- 5 hours (AM Services) or 4 hours (PM Service) for the pre-service practice and worship service
- Additional time for team meetings and training as required
- AM Services – Arrive by 7:15am (same team serves for both AM services)
- 5:30pm Service – Arrive by 3:30pm

### Key Policy Requirements

*The below seeks to highlight some key policy requirements that might be particularly relevant to this role. This does not seek to cover the whole policy and requirements. Please ensure you read and understand the full documents.*

- **WHS**
  - Be aware of potential trip hazards for yourself and others that will use the stage before, during, and after the service (cabling, steps up to the stage, equipment on the floor etc)
  - Use care, and seek assistance, when moving or lifting heavy or bulky items (e.g. keyboard, or drumkit etc)
- **Safe Church**
  - Should any children (those below 18 years) be on the worship team, be particularly mindful of the language you use and how you can create a safe and supportive environment for them
  - Limit physical contact with children to shaking of hands or high-five (no hugging etc)

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#### Other Safe Church Requirements

As part of our Safe Church commitment, each person must go through an application, screening and induction process before they can step into a new ministry role, with the requirements varying upon the role Category. The Category can be at the top of this Role Description. Use the table below to determine the additional requirements for the role.

	Screening Questionnaire (Once only)	Referee Form (Once only)	Code of Conduct (Once only)	Working With Children Check (WWCC) (Renew every 5 years)	Creating Safe Spaces Training (CSS) (Renew every 4 years)
Category 2a	Yes	Yes	Yes	Yes	Yes
Category 2b	Yes	Yes	Yes	No	No

### How to Apply for this Role?

1. Go to: <https://parramatabaptist.com/apply/>
2. Enter in your details (name, email, phone)
3. From this Role Description, enter in:
  - a. **Role Applied for:** Worship Band
  - b. **Category of the role:** 2b
  - c. **Ministry Area:** Select most appropriate (Children, Youth, Worship, Tech, Other)
4. Fill in the remaining fields and click **Submit**.
5. **IMPORTANT:** Once submitted, the page will redirect and show any additional screening steps you need to complete (minus any previously completed). It is also emailed to you. Please complete these steps asap.

Please let us know if you need assistance completing the application and screening process. We are happy to help.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please sign and return this role description to the Operations Team or your Ministry Leader*